

# NOTICE OF ANNUAL GENERAL MEETING

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The British Chamber of Commerce in the Czech Republic will hold its Annual General Meeting (the “AGM”) on Tuesday, 25<sup>th</sup> May 2021 from 5.00 pm at the BCC Office, Václavské náměstí 832/19, 110 00 Prague.

Due to pandemic situation the AGM can be attended online only.

## AGENDA OF THE AGM

1. Nomination of AGM officials;
2. Report of the Board of Directors on the Chamber’s activities in 2020 and plans for 2021, which will be presented by the Chairman of the Board and the Managing Director;
3. Approval of the audited accounts of the Chamber for 2020, which will be presented by the Treasurer;
4. Approval of the transfer of the 2020 profit to undistributed profit of past accounting periods;
5. Accepting the resignations of directors, if any are received;
6. Any other items of business (see below);
7. Introducing the nominees for the Board of Directors;
8. Election of members of the Board of Directors;
9. Adjournment of the AGM in order for the votes to be counted; and
10. Announcement of the Board election results.

Dated: 19 April 2021

Signed: Guy Barker (Chairman of the Board of Directors)  
Marcela Černochová (Managing Director)

## FURTHER INSTRUCTIONS

Please note that only items listed in the agenda will be discussed. Items will be added to the agenda only if requested by at least 20 members, but no less than 15 days prior to convocation of the AGM (i.e. by 10 May 2021). Submissions must be made in writing to the Managing Director Marcela Černochová ([marcela.cernochova@britcham.cz](mailto:marcela.cernochova@britcham.cz)).

There are two vacancies on the Board of Directors due to completion of the terms of office of Richard Keery and Petr Karel: both gentlemen have confirmed their willingness to stand for re-election. Anyone else wishing to stand should ensure their nominations are received by the BCC Managing Director, Marcela Černochová ([marcela.cernochova@britcham.cz](mailto:marcela.cernochova@britcham.cz)), by midnight on 10 May 2021.

Candidates will be required to submit their nominations on the official nomination form, briefly stating the candidate’s reasons for standing for the election. The form will also be made available on the Chamber’s Web site at: [www.britishchamber.cz](http://www.britishchamber.cz).

Members who are entitled to attend and vote at the Annual General Meeting will be represented by an individual member (in the case of individual membership), or by a nominated representative (in the case of corporate membership). Members may appoint a proxy holder to attend and vote at the Annual General Meeting. The proxy form will be circulated to all members together with the list of nominees after 10 May 2021.

**Please note that members who have not paid their dues in full will neither be entitled to vote nor be elected.**